London Office of Technology & Innovation

Information Governance Workshop
28 October 2019

Lead borough: Camden
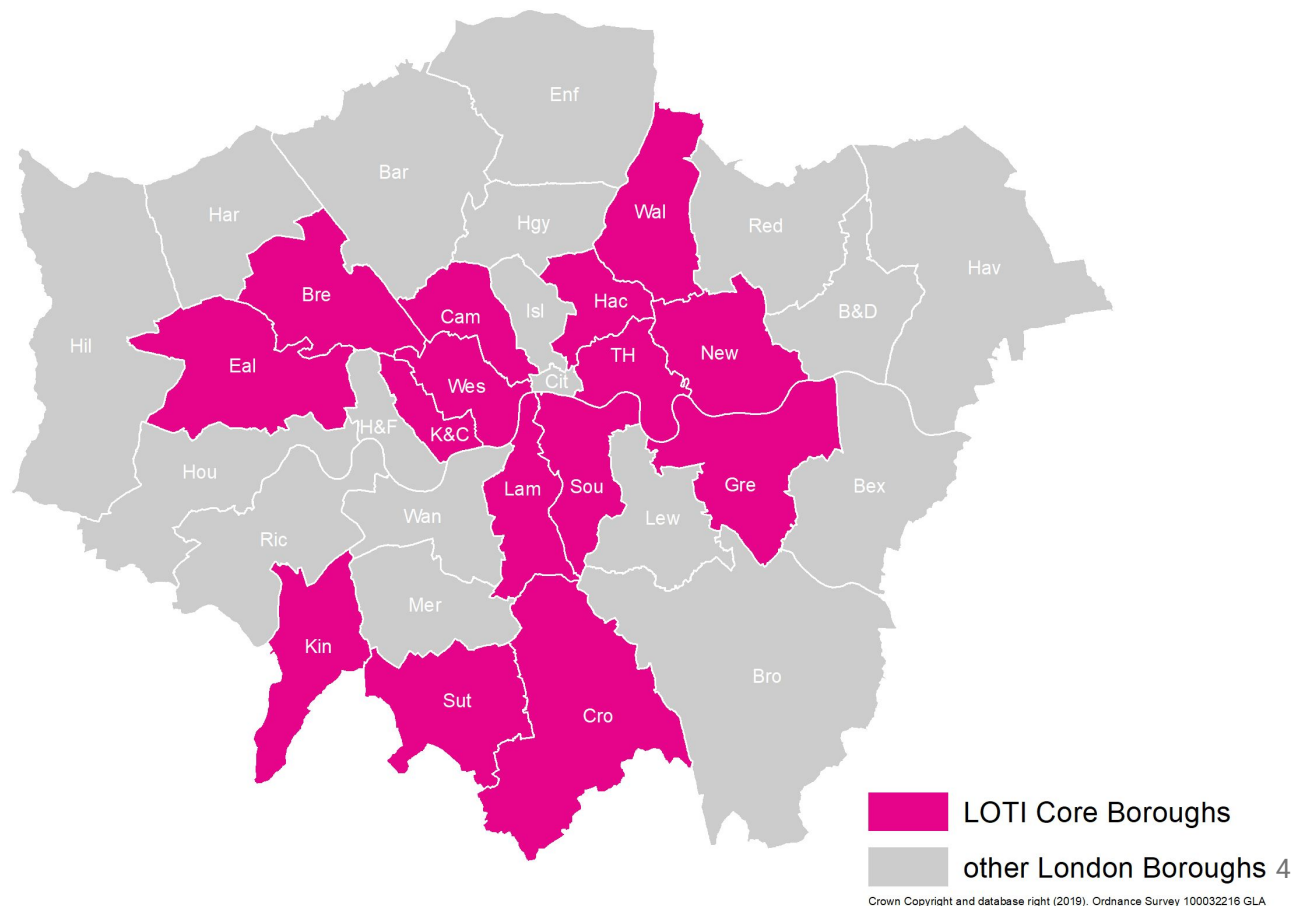
Agenda

9:00	**Arrival**
9:15	**Welcome & Introductions**
9:25	**About LOTI** **Objectives for the day** **The project so far**
9:40	**Exercise:** ● **How can DPOs and IG Leads be more effectively involved in each stage of data-sharing initiatives?** ● **What specific actions can we take to improve the IG process for pan-London data sharing projects?**
11:00	**Break**
11:15	**Summary of morning discussion**
11:25	**Demo of the Information Sharing Gateway** **Q&A**
12:25	**Agreeing next steps**
13:00	**Workshop Close**

Welcome and Introductions

About LOTI

LOTI helps London boroughs work together, bringing the best of digital, technology and data to improve public services for Londoners.

LOTI Core Boroughs

other London Boroughs

LOTI's seven workstreams

Workstream	LOTI creates value by...
Digital Leadership	Helping senior managers and political leaders develop their understanding and skills to make the most of digital; and by building the digital skills pipeline.
Collective Knowledge	Sharing what works, what doesn't, and evidence of impact. Market shaping through better sharing of procurement needs.
Sharing and Reusing	Facilitating better peer-to-peer sharing of tools, patterns and code. Supporting the scaling of initiatives that have a strong evidence base.
Better Partnerships	Encouraging effective collaboration with universities, GovTech, TechforGood, universities and nonprofits by building effective networks and relationships.
Embedding Standards	Supporting adoption of useful standards in specific service areas, plus the Local Gov Digital Declaration, Digital Service Standard, Digital Marketplace and G-Cloud.
Data Collaboration	Removing barriers to responsible data sharing. Vetting and managing collaborative data projects across London's public sector.
Shared Experiments	Bringing the best of digital, tech and data to work on new collaborative experiments that achieve real-world outcomes on priority themes for London.

Objectives for the day

1. To fully engage DPOs and IG Leads in LOTI's work on responsible data sharing

2. To identify specific actions to improve the IG process for pan-London data sharing projects

3. To present the Information Share Gateway as a tool available for London's public sector

The project so far

"We wish to enable public sector organisations in London to be able to quickly and easily share data with each other when it is appropriate to do so, in a way that is legal, ethical and secure."

TECH

- LACK OF SEARCHABLE INFORMATION ASSET REGISTERS.
- LACK OF COMMON PLATFORMS & PROCESSES FOR SERVICES & IG
- LACK OF INTEROPERABILITY
- TECH MAKING IT HARD TO EXTRACT DATA
- LACK LACK OF PRESSURE ON TECH PROVIDERS

CHANGE OF LEGACY
COMPETITIVENESS
BETWEEN BOROUGH'S

33 BOUNDARIES
↳ GEOGRAPHICAL MISMATCH
- BLUE LIGHT SERVICES

ORGANISATIONS

NATIONAL PUBLIC SECTOR
- COUNCILS
- NHS
- POLICE
- TEL
- MIS
- FIRE
- CENTRAL GOV?
- DVLA
- VOLUNTARY SECTOR — CAB
  - HOUSING
  - MARIE C
  - SHELTER etc...
- UTILITY
- ISPS
- CONTRACTED SERVICES
- BANKS — eg. fraud.
- RESEARCH — UNIS
  - IMPERIAL RESEARCH
  - THINK TANKS

Schools

PPI —
staying in
with you
about you
LIB
covers

PROBATION
+ JUSTICE

Social value
public private
sector
E.G. group
work manage
TGR

DATA

* Data sharing is HARD!
* Political air cover to use data
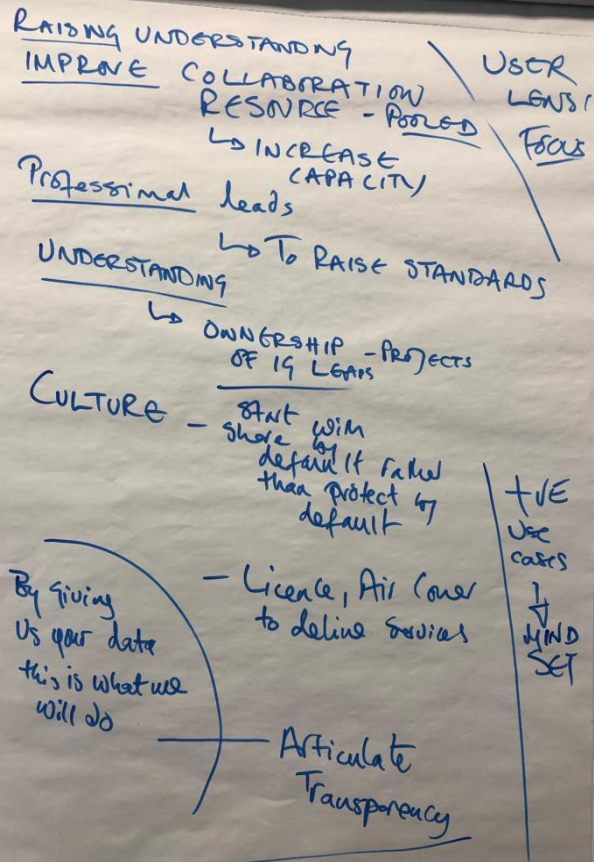* No data strategy for London

BRINGING
TEAMS
TOGETHER
↓
SHARED
TEAM
↓
HOW TO ACT
AS ONE
TEAM

CULTURAL
ISSUES
LEGAL
NOT LN
SME | ONE
TEAM

BG

Flipchart 1:

RAISING UNDERSTANDING
IMPROVE COLLABORATION
RESOURCE - POOLED
→ INCREASE CAPACITY

USER LENS / FOCUS

Professional leads
→ To raise standards

UNDERSTANDING
→ OWNERSHIP - PROJECTS
OF IG LEADS

CULTURE - start with share by default rather than protect by default

+VE USE CASES
↑ MIND SET

By giving us your data this is what we will do

— Licence, Air Cover to deliver services

— Articulate Transparency

Flipchart 2:

LEGAL

lack of knowledge (legal) → Investigating & challenging the law.
fear & loathing!

Risk of inappropriate sharing of data

By saying "no" – you're saving time
(business case for saying "no".)

IG leads need to Understanding the data implication of a project.
talk through unclear points at the beginning

different interpretation of law
(trade-off) → what you get from data sharing

negative connotation (enforcement)
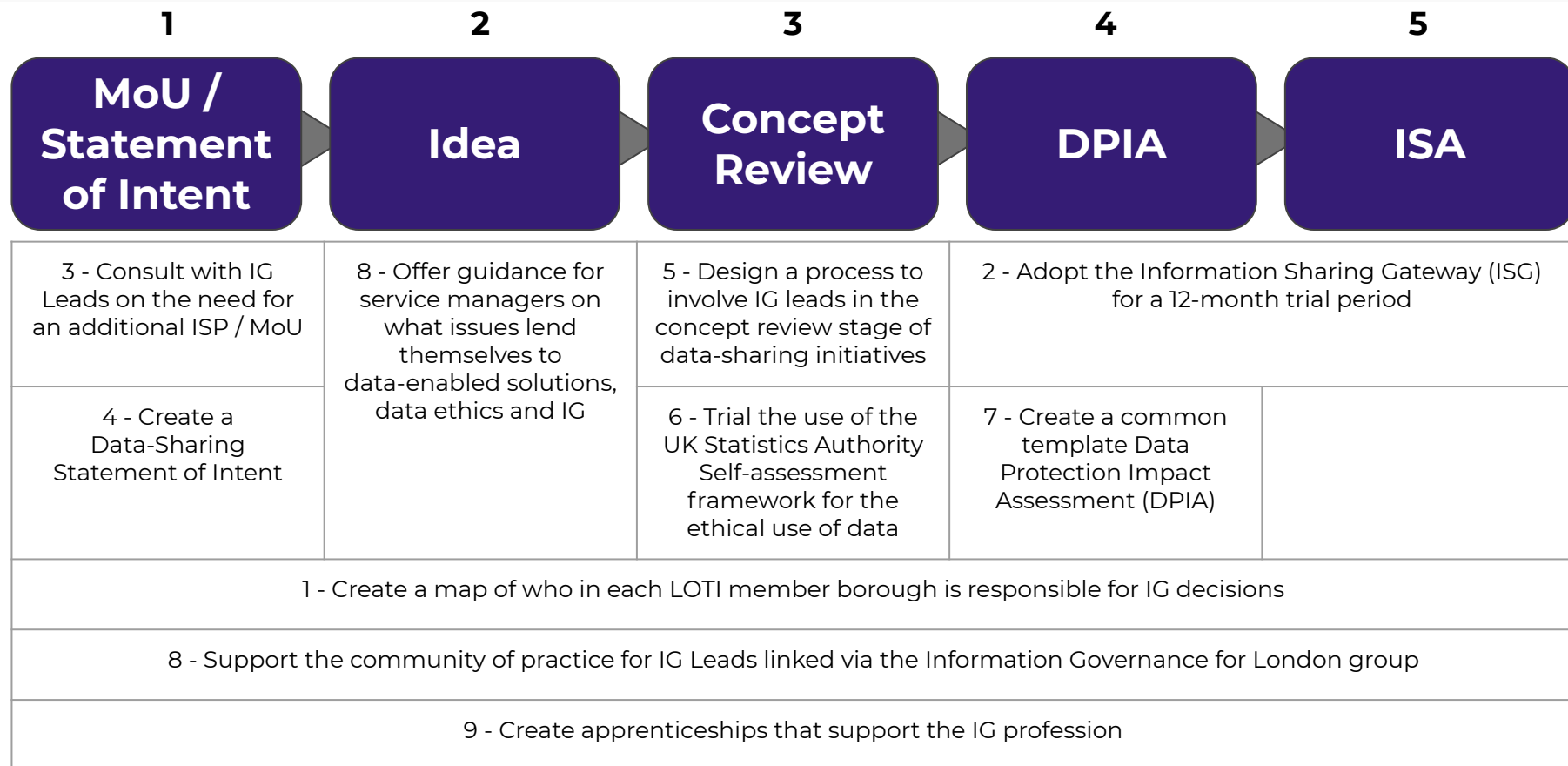
Onward sharing of data (purpose re-use)
how it's used by others you share with
& trusting data controller to use it for the original purpose

Flipchart 3:

SKILLS

* Lack of IG involvement upfront (navigating internal processes)
* Inconsistency: collaborating creates more capacity
* Use/difference in use of (IAR)s
* Can't properly identify the right stakeholders to work with
* Fear: need for balance + connection to "why"/purpose for sharing
* Political + Cultural appetite: common understanding / willingness to challenge + confidence
* Digital skills: collective knowledge; cf. building wider understanding in the same way as finance
* Diversity: switching from being risk-averse in cases of breaches to governing the right use/sharing of data
* Culture: busy; easier to say no
* Project + Service Leads need to have IG understanding (DIY culture; sense of ownership)
* Get better at articulating use of data to the public
* Legacy thinking

How might we reduce the time and complexity in fulfilling the information governance aspects of data sharing initiatives that involve multiple boroughs.

loti

Recommendations for LOTI data projects from first IG workshop

1	2	3	4	5
MoU / Statement of Intent	**Idea**	**Concept Review**	**DPIA**	**ISA**

3 - Consult with IG Leads on the need for an additional ISP / MoU	8 - Offer guidance for service managers on what issues lend themselves to data-enabled solutions, data ethics and IG	5 - Design a process to involve IG leads in the concept review stage of data-sharing initiatives	2 - Adopt the Information Sharing Gateway (ISG) for a 12-month trial period	
4 - Create a Data-Sharing Statement of Intent		6 - Trial the use of the UK Statistics Authority Self-assessment framework for the ethical use of data	7 - Create a common template Data Protection Impact Assessment (DPIA)	

1 - Create a map of who in each LOTI member borough is responsible for IG decisions

8 - Support the community of practice for IG Leads linked via the Information Governance for London group

9 - Create apprenticeships that support the IG profession

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Exercise: Your experience

- **How can DPOs and IG Leads be more effectively involved in each stage of data-sharing initiatives?**
- **What specific actions can we take to improve the IG process for pan-London data sharing projects?**

Exercise:

How can DPOs and IG Leads be more effectively involved in each stage of data-sharing initiatives?

What specific actions can we take to improve the IG process for pan-London data sharing projects?
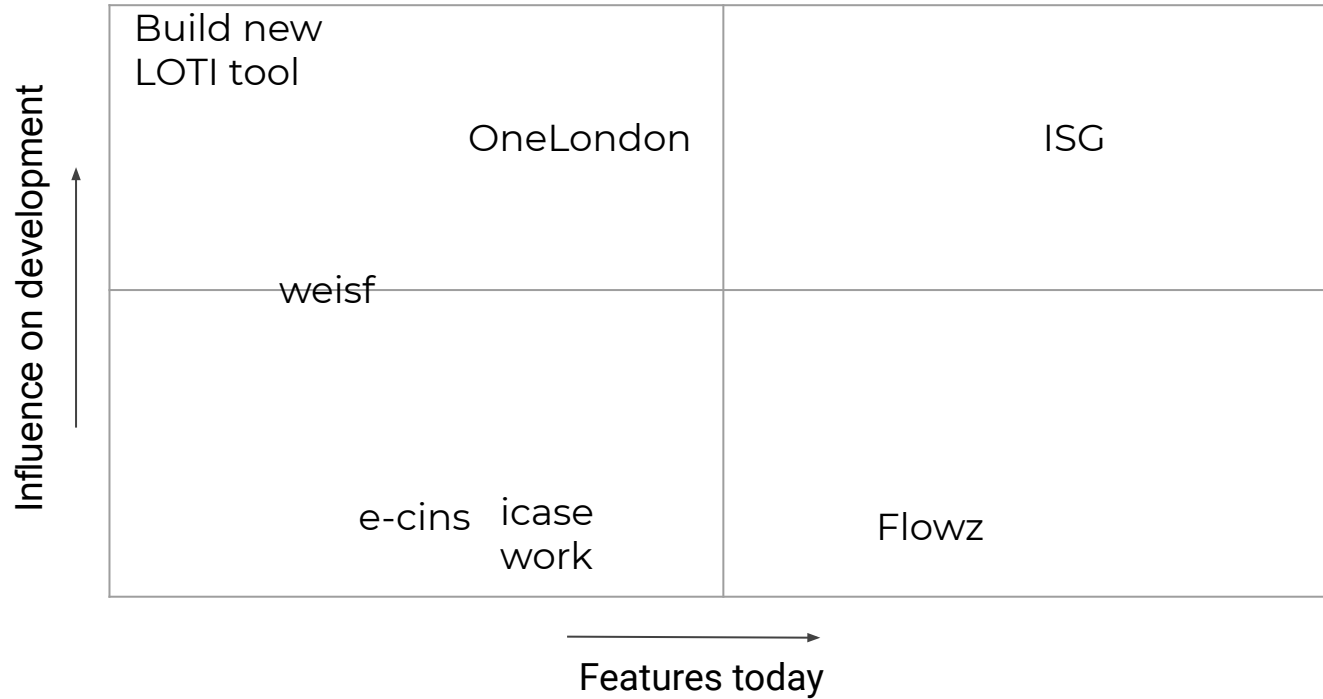
Activities:

1) Take a look at the five step diagram - are any steps related to IG missing?

2) What challenges do you witness or experience at each step?

3) Considering the 10 recommendations from the last workshop and your own ideas - what specific actions could we take to improve one or more of these steps and better involve IG professionals?

Break

Summary of thoughts

How ISG compares with other IG tools

Build new LOTI tool

Influence on development

OneLondon

ISG

weisf

e-cins   icase work

Flowz

Features today

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Demonstration of the Information Sharing Gateway

Review of specific actions from Exercise:

1. What specific actions can we trial?
2. Who is willing to be involved?
3. What existing/upcoming data sharing projects could we test these approaches on?

Wrap up and next steps