

LOTI All Member Workshop

17 November 2020

 @LOTI_LDN

 www.lotilondon.org.uk

#LOTI

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NOTE:

We'll record this meeting
to share only on Basecamp HQ / WhatsApp

Agenda

1. New Members
2. Quick updates: Events and Actions
3. LOTI progress and work plan Oct-Dec
4. Covid data update - Jay & Emma
5. Innovation in Procurement next steps - Paul & Mark
6. Increasing data skills in local government - Barry
7. Digital, Data and Innovation Capability Model - Omid
8. Sharing job descriptions & salary bands - LOTI & Kit
9. LOTI Advisory Panel
10. AoB

Agenda

New Members



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LOTI's Membership



Borough members:

- Barnet
- Brent
- Camden
- Ealing
- Enfield
- Greenwich
- Hackney
- Hammersmith and Fulham
- Hounslow
- Kensington and Chelsea
- Kingston
- Lambeth
- Newham
- Southwark
- Sutton
- Tower Hamlets
- Waltham Forest
- Westminster

 LOTI Core Boroughs
 Other London Boroughs

Crown Copyright and Database right (2019).
Ordnance Survey, 100032216 GLA

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1. Barnet - Yogita Popat & Barry May
2. Brent - Peter Gadsdon
3. Camden - Tariq Khan
4. Ealing - Kieran Read
5. Enfield - Kieran Murphy
6. GLA - Theo Blackwell
7. Greenwich - Kit Collingwood
8. Hackney - Rob Miller
9. Hammersmith & Fulham - Veronica Barella
10. Hounslow - Mark Lumley
11. Kensington & Chelsea - Patrick Montgomery
12. Kingston - Steve O'Connor
13. Lambeth - Garry Jamieson
14. London Councils - Guy Ware
15. Newham - Omid Shiraji
16. Southwark - Dionne Lowndes
17. Sutton - Steve O'Connor
18. Tower Hamlets - Adrian Gorst
19. Waltham Forest - Paul Neville
20. Westminster - Aruj Haider

Main Borough Representatives

Quick updates



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Date	Event	Who should attend?	How to sign up
23 Nov	Innovation in Procurement Toolkit demo / webinar	Tech Procurement Leads	Eventbrite
25 Nov + 2 & 9 Dec	Innovation in Procurement - Housing Systems - workshops	Tech Procurement Leads	Contact Genta
1 Dec	LOTI + Microsoft session: Power BI for data visualisation of Covid-19 Test & Trace data	LOTI Digital Apprentices	Eventbrite
8 Dec	Last All-Member Meeting of 2020	LOTI CDIOs	Contact Onyeka
Every fortnight	Data Managers Network Meet-Ups	Data Analysts and Managers	Eventbrite
Every month	Data Science Network Meet-Ups	Data Scientists	Eventbrite

Summary of things we need from you

9

Action	How
Thirty3: Sign MoU and Provide Technology data: Ealing, Greenwich, Lambeth, Westminster + RBKC, Kingston and Sutton and Newham.	Contact Jay
Dapian: Contact Genta to arrange your demo of Dapian	Contact Genta

Borough	Invite Sent	Onboarding Session Scheduled	Onboarding session complete	Technology Data Update MoU	Main Contact	Nominated Admir	Last contact
Barnet	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Partial <input type="checkbox"/> Sent <input checked="" type="checkbox"/>	Barry May	Elena	11/11/2020
Brent	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Not Started <input type="checkbox"/> Signed <input checked="" type="checkbox"/>	Rehana Ramesh		09/11/2020
Camden	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Not Started <input type="checkbox"/> Sent <input checked="" type="checkbox"/>	Stephen Blantz		06/11/2020
Ealing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Not Started <input type="checkbox"/>	Peter Greenham		16/11/2020
Greenwich	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Not Started <input type="checkbox"/>	Kit Collingwood		13/11/2020
Hackney	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Partial <input type="checkbox"/>	Steve Addison		12/11/2020
H&F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Partial <input type="checkbox"/>	Eduardo Whaley	Elwyn or Roland	13/11/2020
Hounslow	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Partial <input type="checkbox"/> Signed <input checked="" type="checkbox"/>	Barbara Munden	Horuf Khan	12/11/2020
Kensington	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Not Started <input type="checkbox"/>	Hugh McGovern		13/11/2020
Kingston	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Not Started <input type="checkbox"/>	Gareth Wiscombe		13/11/2020
Lambeth	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Not Started <input type="checkbox"/>	Paul Wickens		16/11/2020
Newham	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Not Started <input type="checkbox"/>	Nafisa Bhamji-Patel	Lauren, Gary	13/11/2020
Southwark	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Not Started <input type="checkbox"/>	Darryl Durno		
Sutton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Not Started <input type="checkbox"/>	Gareth Wiscombe		13/11/2020
Tower Hamlets	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Not Started <input type="checkbox"/>	Khaled Hussain		16/11/2020
Waltham Forest	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Complete <input checked="" type="checkbox"/> Signed <input checked="" type="checkbox"/>	Sienna Gardner-Hillaire, Peter Bevan		10/11/2020
Westminster	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Not Started <input type="checkbox"/>	Hugh McGovern		13/11/2020

London Borough	Demo held	Progressing	PO received
Barnet	Y	Y	
Brent	Y	Y	
Camden			
Ealing			
Enfield			
Greenwich	Y	Y	Y
Hackney			
Hammersmith and Fulham			
Hounslow	Y	Y	Y
Kensington and Chelsea	Y	Y	
Kingston			
Lambeth	Y	Y	
Newham	Planned		
Southwark			
Sutton			
Tower Hamlets			
Waltham Forest			
Westminster	Y	Y	
Greater London Authority			
London Councils	Y	Y	

The follow measures have been approved by the London Recovery Board

- 1) Use LOTI's [four step data methodology](#) to help identify which datasets are relevant to achieving specific outcomes.
- 2) Use the [London Datastore](#) as the default platform for data sharing.
- 3) Use IGfL as the primary forum for creating / vetting pan-London data sharing agreements.
- 4) Adopt LOTI & IGfL's [7 Step Information Governance process](#).
- 5) Adopt the [Information Sharing Gateway](#) - for creating Information Sharing Agreements.
- 6) Adopt [Dapian](#) - for creating DPIAs.



5 min explainer video to forward to your colleagues. View on YouTube:
<https://youtu.be/AELwf1qRv-E>

LOTI work plan Oct-Dec



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View LOTI OKRs and Budget

Year 2	Developing Capabilities			Covid Recovery			Smarter London	
Overall Objective	To help boroughs identify, understand and develop their capabilities to act as truly digital organisations			To help boroughs deliver a strong recovery for residents - with a focus on supporting those whose needs have increased as a result of Covid			To help boroughs intelligently use public realm tech to improve services and create a better, more inclusive city.	
Area	Digital Leadership & Skills	Innovation in Procurement	Data Collaboration	Identifying Needs	Responding to Needs	Promoting Inclusion	Standards	Practice
Objective	To develop boroughs' digital capabilities, talent pool and diversity	To help boroughs improve their procurements and relationships with suppliers	To use data at a pan-borough scale to deliver real-world outcomes for Londoners	To help boroughs identify which residents need increased support as a result of Covid	To help boroughs design and put in place effective responses to support residents with specific needs	To help boroughs put in place measures to prevent residents from becoming vulnerable	To help boroughs identify where standards in data, cybersecurity and process can deliver better results for Londoners	To help boroughs replicate successful use cases proven elsewhere, and trial and share the results of their own pilots

Creating Resources	Offering Products	Managing Projects	Convening Networks	Running Campaigns
Boroughs need the right information, made digestible and searchable.	Boroughs need to find or create the right tool for the job, or get it for a better price.	Boroughs need to design a new approach or scale an existing one to have more impact.	Boroughs need to share knowledge and provide peer support.	Boroughs need to influence others to do something or to help them.
<ul style="list-style-type: none"> ✓ Digital, Data & Innovation capability models ✓ Innovation in procurement guide ✓ Data access and API tender wording ✓ AT pilot results template ✓ AT case study library ✓ Digital inclusion case study library ✓ Smart city cyber security guidance 	<p>Building</p> <ul style="list-style-type: none"> ✓ Thirty3 ✓ Dapian DPIA tool ✓ EV Dashboard <p>Curating</p> <ul style="list-style-type: none"> ✓ Social Value Exchange / Yokeru <p>Negotiating Deals</p> <ul style="list-style-type: none"> ✓ Devices via LGfL / Corporate deals ✓ Information Sharing Gateway 	<p>Rapid Proof of Concept</p> <ul style="list-style-type: none"> ✓ Data Exchange with the VCS ✓ Assistive Technology pilots ✓ Public Engagement Playbook <p>Sustained Endeavour</p> <ul style="list-style-type: none"> ✓ Information Governance ✓ Innovation in Procurement tenders 	<ul style="list-style-type: none"> ✓ Digital Apprentices ✓ Digital Apprentice Managers ✓ Data Managers ✓ Data Scientists 	<ul style="list-style-type: none"> ✓ Lobbying government, PHE and NHS Digital for improvements to Covid data ✓ Engagement with Ofcom on analogue to digital switchover in telecare



What's new?



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<https://loti.london/resources/tender-wording-data-access-api/>

Tender wording

The Supplier must provide a full description of how they meet the Data Extraction and Application Programming Interfaces requirements outlined below.

Data Extraction *(for use in all tenders)*

Tender Clause Wording	Explanation / Caveat
1. Wherever permitted according to the General Data Protection Regulation, all other relevant data protection legislation, and where the Council has control and rightful permission to use the data:	The caveats in this statement are needed because some systems license external data to augment services. For example, weather data might be used to help predict or explain patterns, but that raw weather data can't be supplied as it's not owned by the supplier or the council.
1.1. The Council will have the right to recover, share, reuse and publish: all data that is entered into the system; any data that is augmented through the use of the system (e.g. linked data); and any data generated through the operation of the system.	Include in all tenders.
1.2. The system must enable full copies of all system data to be extracted at any time. This should be in a structured, standardised (preferably open) and machine-readable format.	Include in all tenders.
1.3. The Supplier will surrender, delete or return the system data to the Council at any time, at the request of the Council.	Include in all tenders.
2. <i>Either:</i> These features must be provided without additional charge	If you require a guarantee of free access to system data, use the first clause. However, note the risk that some suppliers may simply include the cost in the overall contract charge.

What is it?

The document provides suggested wording to be included in all technology tenders so that boroughs can set clear and explicit expectations with suppliers about their data access and API requirements.

Who should use it?

The document is of particular relevance to IT, Digital, Procurement and Service teams working to procure technology systems for their boroughs.



A User Guide for Community Insights Projects

Using the combined skills and knowledge of VCS and council teams to better understand the local community

November 2020

What is it?

[The User Guide and Report](#) set out how to create and run Community Insights Projects.

Community Insights Projects bring together Voluntary and Charitable Sector (VCS) staff and council data experts to explore how different types of quantitative and qualitative data can be used to deliver better support to residents during the pandemic and beyond.

Combining their strengths, skills and capacity to address shared 'blindspot' issues, planning, analysing and responding as one.

Who should use it?

Councils officers and VCS orgs who want to effectively collaborate using data.

AT Research



Summary
Report



Case Study
Library



Smart Water
Bottle
Research



Templates

Draft versions being developed

User
agreement
for AT pilots

Wellbeing
questionn
aire

These resources are still under development

The screenshot displays the Airtable 'Assistive Technology Library' interface. At the top, there's a green header with the Airtable logo, a 'Gallery' view selector, and a 'Sign up' link. Below the header, a navigation bar includes 'Filter', 'Sort', and a search icon. The main area is a grid of 18 cards, each representing a different assistive technology. Each card is color-coded and contains the following information:

- Title:** The name of the technology.
- TECHNOLOGY USED:** A brief description of the technology.
- TECHNOLOGY CATEGORY:** The category of the technology.
- ORGANISATIONS INVOLVED:** The organizations that have used or developed the technology.

The cards are arranged in a 3x6 grid. The first card is 'Amazon Echo - Hampshire ...' (green border), the second is 'Internet video chat for peop...' (orange border), and the third is 'Using video communication...' (orange border). The last card in the grid is 'Smart toilet' (blue border).

The screenshot shows the 'Innovation in Procurement Toolkit' interface. At the top, there is a header with the text 'Innovation in Procurement Toolkit' on the left and 'Share Updates Favorite ...' on the right. Below the header, there is a logo for 'loti x PUBLIC' and a pink button labeled 'INNOVATION' followed by the text 'in procurement'. The main title 'Innovation in Procurement Toolkit' is displayed in a large, bold font. Below the title, there is a search bar with a magnifying glass icon and the text 'Search'. The main content area is a grid of eight cards, each with an icon and a label: 'Introduction' (house icon), 'Preparation' (clipboard icon), 'Strategy' (location pin icon), 'Design' (pencil icon), 'Execution' (checkmark icon), 'Management' (person icon), 'Directory' (phone icon), and 'Guide Books' (book icon). A small question mark icon is located in the bottom right corner of the interface.

- Shared [alpha version](#) on Friday. Feedback welcome.
- Demo webinar
23 November
(12pm-1:30pm)
- Final version alongside a video will be published on the LOTI website in December.
- Recommendations:
we'll be developing a proposal for how LOTI central team can support brought to act on this guide.

Covid Data Update



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COVID-19 Data Issues

LOTI has collated feedback on issues London boroughs are experiencing with the COVID-19 data sets they receive from Public Health England the NHS for outbreak prevention and control and for Test and Trace. The issues here relate mainly to restricted data sets, since the public PHE Daily Coronavirus Dashboard has a comprehensive API.

Beyond the specific issues outlined below, the overarching concern is that the complexities in accessing and then bringing together the multiple data sets issued by PHE and NHS are delaying councils' ability to respond to their residents' needs.

For more information about the issues highlighted in this document, please contact Jay Sagar (jaysagar@loti.london) and Onyeka Onyekwelu (onyeka.onyekwelu@loti.london).

PHE published Line List data

Published to PHE Power BI Dashboard.

Data Set Quality

- **Problem:** The dataset has missing or limited meta-data (e.g. concerning what the data set is for, how it was collected, its accuracy, etc.). This makes it hard to reconcile with other data sources such as LSAT and the publicly available [Daily COVID-19 Dashboard](#).
- **Suggested Solution:** Urgent attention is needed to improve the meta data for these data sets.

Automating Data Access

- **Problem:** Boroughs report that automating the data pull from PowerBI is difficult.
- **Suggested Solution:** Enable other forms of automated data pull.

Shielding Data

This data was published by MHCLG but has now been handed over to the NHS. The data is accessed via NHS [SEFT](#) portal.

Manual Process

- **Problem:** Accessing this data still requires a time-consuming manual process.
- **Suggested Solution:** Can an API or even a FTP transfer system be set up to pull the data automatically when updates are published?

Latest on COVID-19 Data Sets Lobbying



PHE Line List

- API in development and will be available soon.
- PHE acknowledge that Line List data has been changing frequently but suggest this will stabilise and be accompanied by weekly documentation to explain any subsequent changes.
- Additional documentation and support is available for understanding and interpreting PHE data that will be made available to our network.
- Join the Public Health England London Knowledge and Insights network:
LKISLondon@PHE.gov.uk
- PHEL Knowledge hub:
<https://khub.net/group/phe-local-knowledge-and-intelligence-services>

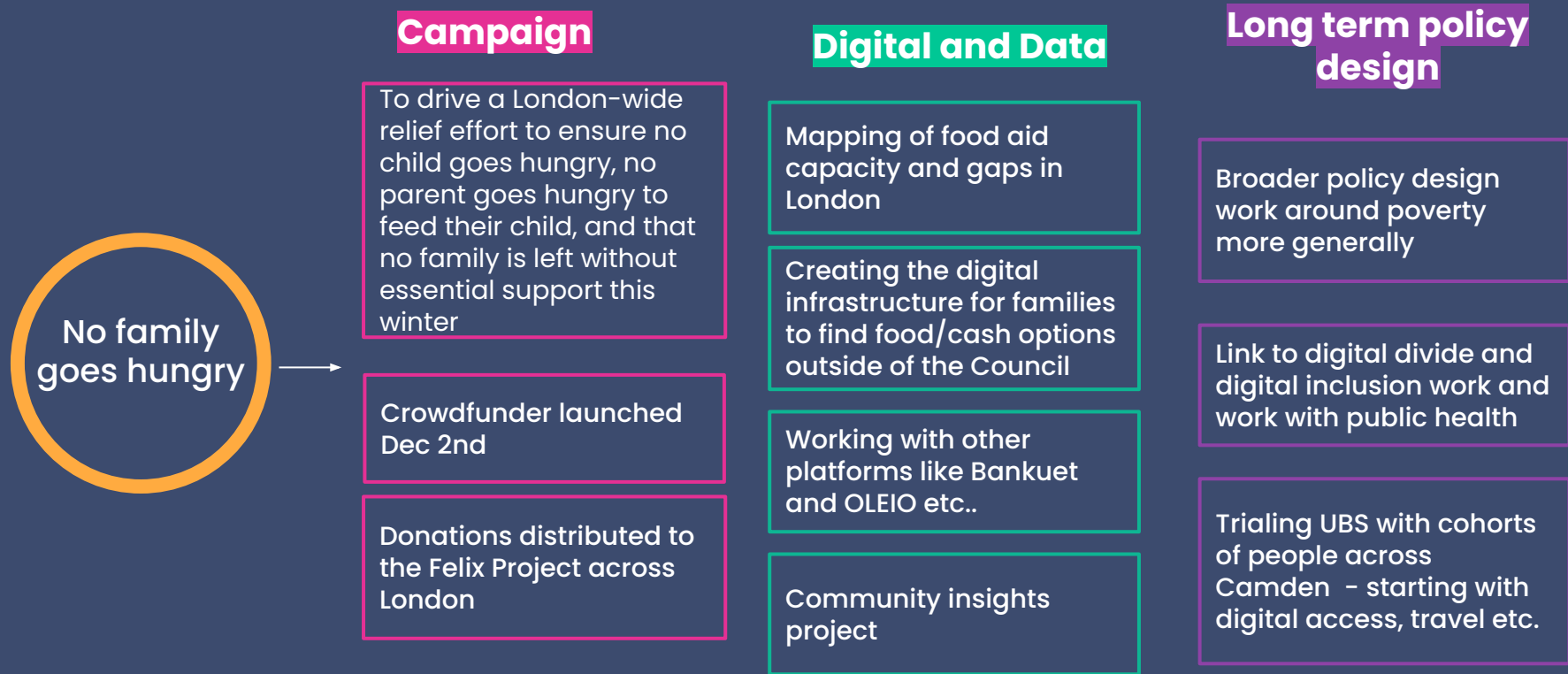
NHS SPL

- NHS Digital recognise the lack of clarity in the transition from MHCLG/GDS to NHS publication.
- Committed to working with LOTI boroughs as critical friends on future SPL guidance.
- Joining the next LOTI Data Managers / Analysts Network meeting on 24 Nov to receive feedback in person.
- Shared details on how to automate download of SPL data!

Instructions for configuring FTP Transfer

[Creating Automated SFTP Transfers \(doc\)](#)

Camden Food Aid Campaign



Inspiration

Delivery **Pickup** ASAP near **San Francisco**

Healthy Alcohol Asian Chicken Fast Food Desserts Bagels

First Order, 20% Off

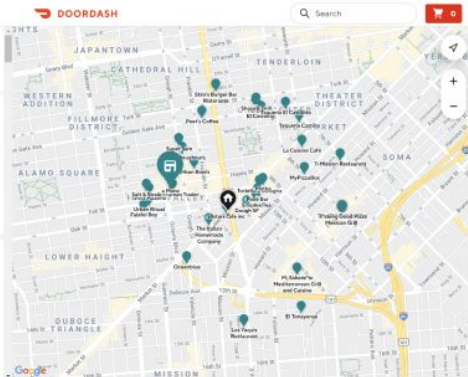


Restaurant	Pickup time	Distance
The Italian Homemade Company	Pick up in 14 min	500 ft
Zach Restaurant	Pick up in 18 min	700 ft
Matko	Pick up in 19 min	0.2 mi

Restaurants Nearby



allstars cafe inc



Zoom en click

Resident facing ...



Kentish Town Community Centre

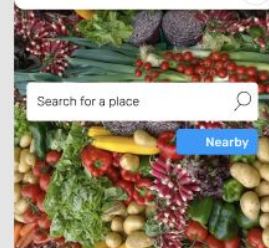
Mon Tue Wed Thu Fri Sat Sun ★ 12 minute walk

Dragon Hall Covent Garden

Mon Tue **Wed** Thu Fri Sat Sun * 25 minute walk

Resident facing c...

Whatever Food Name



Featured



Urban Community Projects



Highgate Newton Community Center
Highgate

Innovation in Procurement





Thinking beyond the current project - Paul



Establishing procurement working rhythms for LOTI

LOTI central team can facilitate regular engagement activities / workshops with interested boroughs.

Initiate a forum consisting of CIOs, project, ICT and procurement managers, which meets every **two months** to:

- Share procurement priorities and key areas of activity
- Explore and discuss potential approaches and collaboration on upcoming procurement opportunities (with lead time of at least 6 months - 1 year).
- Discuss ways in which LOTI can act collectively to engage with problematic suppliers

LOTI central team can support by actively sharing insights (informed by Thirty3 contract data) on contract expiry and potential for collaboration.



Horizon scanning

Identify collaboration opportunities

- Regularly review Thirty3 and other datasets to spot collaboration opportunities
- Facilitate discussions with relevant boroughs on potential collaboration

Facilitate market engagement

- Curate an up-to-date list of suppliers for specific service areas
- Host or attend supplier engagement events on behalf of boroughs
- Create a diary of useful supplier events
- Host and maintain a common 'people directory' to discuss London technology procurement

Curate best practice and templates

- Research best practice examples of innovative procurements and share key lessons
- Create a library of useful documentation such as tender specifications, draft contract terms, contract performance measures etc.

Strategy

Understand the market

- Support boroughs to share knowledge about the best value resellers

Align on a common approach

- Run workshops with interested boroughs around a common approach in terms of governance, business needs and specification design.

Market engagement

- Engage with suppliers to discuss buying needs as a group
- Host a market engagement event

Design

Align on requirements

- Host workshops to align on common tender requirements and contract terms
- Facilitate the use of more innovative procurement approaches such as design contests
- Agree the use of common API and data requirements

Execution

Support promotion of tender opportunities

Management

Proactively engage with suppliers



How LOTI central team can support you going forward (1) - Paul

Phase	Activities
Preparation	<p>LOTI central team could support in the following ways:</p> <p>Identify collaboration opportunities</p> <ul style="list-style-type: none">• Regularly review Thirty3 and other datasets to spot collaboration opportunities• Facilitate discussions with relevant boroughs on potential collaboration <p>Facilitate market engagement</p> <ul style="list-style-type: none">• Curate an up-to-date list of suppliers for specific service areas• Host or attend supplier engagement events on behalf of boroughs• Create a diary of useful supplier events• Host and maintain a common 'people directory' to discuss London technology procurement <p>Curate best practice and templates</p> <ul style="list-style-type: none">• Research best practice examples of innovative procurements and share key lessons• Create a library of useful documentation such as tender specifications, draft contract terms, contract performance measures etc.

How LOTI central team can support you going forward (2) - Paul

Phase	Activities
Strategy	<p>Understanding the market</p> <ul style="list-style-type: none">• Support boroughs to share knowledge about the best value resellers <p>Aligning on a common approach</p> <ul style="list-style-type: none">• Run workshops with interested boroughs around a common approach in terms of governance, business needs and specification design. <p>Market engagement</p> <ul style="list-style-type: none">• Engage with suppliers to discuss buying needs as a group• Host a market engagement event
Design	<p>Create specification</p> <ul style="list-style-type: none">• Host workshops to align on common tender requirements and contract terms• Facilitate the use of more innovative procurement approaches such as design contests• Agree the use of common API and data requirements
Execution	<p>Support promotion of tender opportunities</p>
Management	<p>Supplier Engagement</p> <ul style="list-style-type: none">• Host regular engagement activities (user group) with suppliers

Innovation in Procurement - LOTI's roadmap

34

Create and seek feedback on draft toolkit



Draft toolkit shared

September - November

Housing Services tender opportunity

Rehearse the process, and use the tools and methods described in the guidance

Housing services tender

LOTI offer to boroughs

Design an approach for LOTI to take forward and act upon the guidance created

Develop ideas for how LOTI can support

Iterate toolkit

Update the guide based on feedback and learnings from the Housing Services tender process.

Iterate toolkit

Proactively work together

Design a process that supports borough colleagues with the procurement of specific tender opportunities.



Continuing collaboration and acting on the guidance

November - December

Data Skills Training for LocalGov



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LOTI's Strategic Priorities

Year 2	Developing Capabilities
Overall Objective	To help boroughs identify, understand and develop their capabilities to act as truly digital organisations

Area	Digital Leadership & Skills	Innovation in Procurement	Data Collaboration
Objective	To develop boroughs' digital capabilities, talent pool and diversity	To help boroughs improve their procurements and relationships with suppliers	To use data at a pan-borough scale to deliver real-world outcomes for Londoners

Barnet Data Analytics Learning Programme

Data Literacy + Leadership	
Overall Objective	To introduce a deeper understanding about data throughout the organisation from induction (basic) to complex data analytics training (advanced) for analysts.

Initiative	Data Literacy 101	Data Leadership	Data Training Programme	Bespoke Training
Objective	Basic data training Develop induction course for all officers	working with managers so that 'data questions' are relevant and enable analysts to provide recommendations	L4 Data Training Programme (current) L6 Data Programme (in development) L7 Data Science MSc. (future)	On-demand learning - starting with Power BI dashboard development

01.

Provide practical and actionable insights -

focussing on practical and applied learning, teaching how to analyse data to produce actionable insight, as well as how to develop machine learning capabilities to implement and optimise predictive models

02.

Promote an insight-driven approach -

embedding a data literate culture through applied learning

03.

Be a partner in solution development - Internal & external cross-collaboration; aligns to an open & collaborative culture where best practise can be easily shared.

04.

Shape community and place-based approach -

course content is developed in collaboration with LBB to ensure alignment to the strategic goal of using data and insight to best serve residents

How the **L4 Data Training Programme** supports the **Insight & Intelligence Hub's Purpose**

Barnet Data Analytics Learning Programme

Data Literacy + Leadership	
Overall Objective	To introduce data learning (basic) throughout the organisation from induction (basic) to data analytics training (advanced) for analysts.



Initiative	Data Literacy 101	Data Leadership	Data Training Programme	Bespoke Training
Objective	Basic data training Develop induction course for all officers	working with managers so that 'data questions' are relevant and enable analysts to provide recommendations	L4 Data Training Programme (current) L6 Data Programme (in development) L7 Data Science MSc. (future)	On-demand learning - starting with Power BI dashboard development
Progress	linking this to our LMS eLearning provider, looking for examples from other LA's if people are willing to share	extension of the Data Literacy 101 training welcome collaboration if useful to others	first cohort starting in Jan 2021. Welcome collaborators on course content development	Specific bitesize training into specific areas What have other people done? Anything we can use?

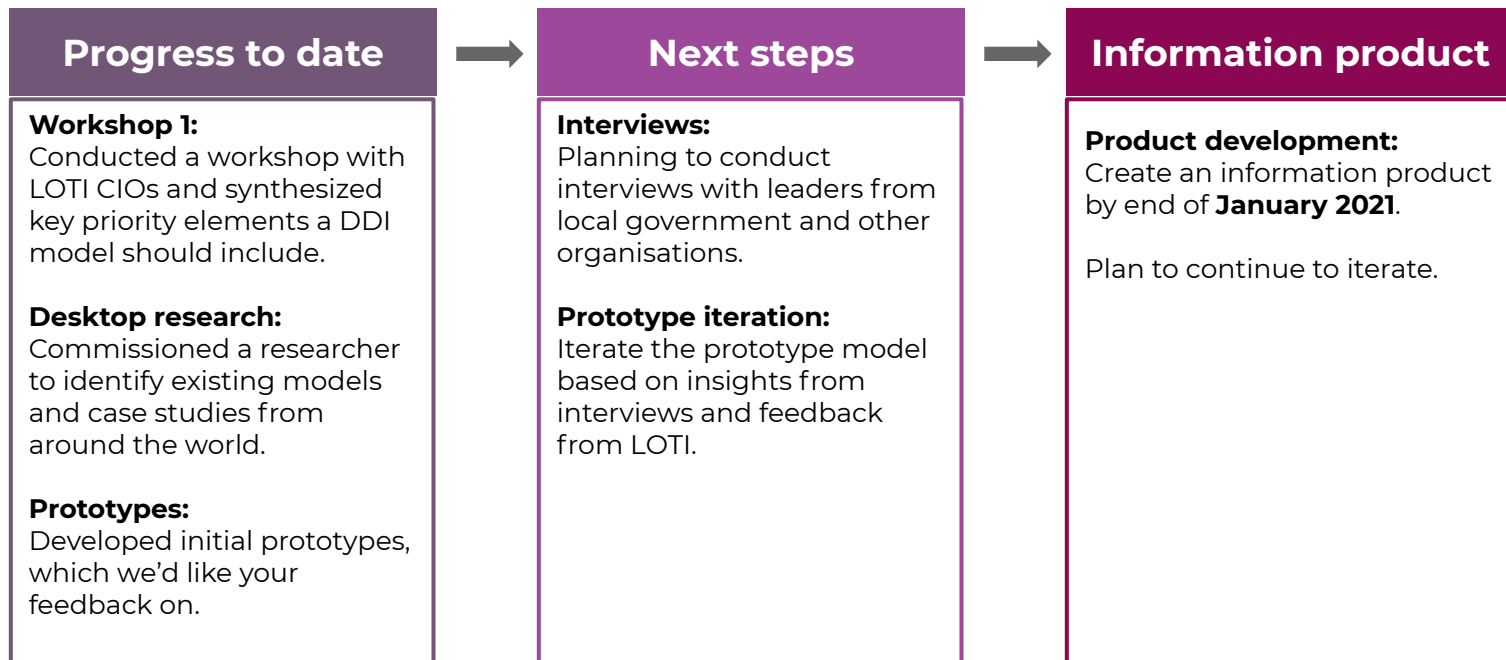
DDI Reference Model



Problem we're addressing?

**What's the specific stuff you need
in a Modern 21 Century local
authority in the domains of
digital, data and innovation?**

What does good look like?



- DDI Leadership
- CEO
- CFO/COO/Resources
- Council Leader / Lead Member
- DDI Professional
- Market



Target
Audience

- Framework (boxes)
- Glossary
- Simple descriptions
- Roles
- Relationships
- Impact



Key
Artefacts

Common
Language

Evidence

Skills



Key
Themes

It's the "What"

- Promotion comms
- Case Studies
- CEO/COO/Political support
- Audit?



Key
Enablers

Quick Run Through of “Prototypes”

Digital

Data

Innovation

Building a Job Description Library

Proposal:

What's the level of interest in collating and curating a library of job descriptions that align to the DDI reference model?

Lead borough:

- Greenwich

Interested boroughs:

- Kingston & Sutton
- Kensington & Chelsea
- Hounslow
- Waltham Forest
- Camden
- Tower Hamlets

Potential to:

- Standard role descriptions
- Align salary bands
- Remove unconscious bias

Next Steps:

- Create shared folder
- Contact interested boroughs
 - invite submissions of JDs and salary bands

Developing a LOTI professional mentoring and coaching programme

Proposal:

What's the level of interest in establishing a LOTI programme which supports mentoring at different levels of seniority?

Potential to:

- Create peer mentors especially for colleagues new to the sector or new to a service area
- Share lessons and experience

LOTI Advisory Panel



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Barnet	Tamara	Djuretic	Director of Public Health
Brent	Peter	Gadsdon	Strategic Director, Customer and Digital Services
Camden	Jon	Rowney	Executive Director Corporate Services
Ealing	Paul	Najsarek	CEO
Enfield			
GLA	Theo	Blackwell	CDO
Greenwich	Jamie	Grant	
Hackney			
Hammersmith & Fulham	Kim	Smith	CEO
Hounslow	Clive	Palfreyman	Executive Director, Finance and Resources
Kensington & Chelsea	Mike	Curtis	Director of Resources and Assets
Kingston	Sarah	Ireland	Executive Director of Corporate and Communities
Lambeth			
London Councils	Guy	Ware	Director, Local Government Performance & Finance
London Councils Digital	Philip	Glanville	Digital Lead
Newham	Simon	Pollock	Executive Director of oneSource Shared Services
Southwark	Emma	Marinos	Director of Modernise
Sutton	Helen	Bailey	CEO
Tower Hamlets	Will	Tuckley	CEO
Waltham Forest	Rhona	Cadenhead	Strategic Director - Corporate Development
Westminster	Stuart	Love	CEO

Dates of next meetings

- 1 December, 4pm-5:30pm
- 19 April 2021, 3:30pm-5pm
- 7 September 2021, 10am-11:30am
- 10 December 2021, 10am-11:30am

[View the Terms of Reference](#)

Strategic Goal:

To help boroughs identify, understand and develop their capabilities to act as truly digital organisations

Discussion:

What "stuff" do you need in a Modern 21st Century local authority? Identify the organisational capabilities (think "functions or departments") you need in a modern 21st century organisation delivering local public services.

To what extent do you have a view of the specific 'digital', 'data' and 'innovation' capabilities you need?

Strategic Goal:

To help boroughs deliver a strong recovery for residents - with a focus on supporting those whose needs have increased as a result of Covid

Discussion:

What do you see as being London local governments' main priorities and needs regarding tackling vulnerability during Covid?

Where do you continue to face the greatest challenges?

Cyber security - potential for pooled resource

London Office of Technology & Innovation

Next All-Member meeting
8 December

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