This form is a record of low-risk data sharing.

| **Name of Process/Project** |  |
| --- | --- |
| **Summary of Purpose** (including legal or other drivers) |  |
| **Summary of Benefits** |  |
| **Date Sharing Agreed** |  |

|  | **No Personal Data** (anonymised or aggregate) |
| --- | --- |
|  | **Minimal Personal Data** (employee business contacts only) |
|  | **Personal Data** |

|  **Description of Data to be Shared** |
| --- |
|  |
| **How Data will be Shared** |
|  |
| **Time Period of Sharing** |
|  |

| **Name of Organisation** |  |
| --- | --- |
| **Responsible Officer Name** | **Email** | **Phone** |
|  |  |  |
| **Name of Organisation** |  |
| **Responsible Officer Name** | **Email** | **Phone** |
|  |  |  |