**Identifying the Data Sharing Parties and Their Motivations**

The Data Sharing Agreement (DSA) and the Data Protection Impact Assessment (DPIA) must document the parties to the agreement. They should be written so that a non-specialist can understand what activities are happening with which data. You need to explain your organisation, its involvement in the data sharing/processing, and its responsibilities (both statutory and non-statutory).

It is often helpful to also include any relevant additional organisations, such as a data processor who will be hosting a system, or a grant-funder that will require data to analyse the success of the grant.

| You need to describe:   * your organisation, its responsibilities and duties. * whether these duties are statutory and what legislation applies to your work. * Why you are involved in this data sharing, why the sharing is necessary and why the parties are coming together now. * the benefits you expect the sharing to deliver for your organisation, individuals and society. | This information will be used to   * identify the parties to the agreement. * populate the purpose section of the DSA. * document the expected benefits for the DSA and DPIA. * provide context for the lawful basis for the sharing. |
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| **Name of Organisation** |  | **Type of Organisation** (local authority, health trust, charity) |  |
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| **Describe your organisation and its duties** | |  | |
| **Legislation or drivers for your work** | |  | |
| **Why you’re involved in this data sharing** | |  | |
| **Benefits expected for your organisation, individuals and society** | |  | |